

**Rotary Club of Laguna Beach
Community Grant Program
COMMUNITY GRANT APPLICATION - Fiscal Year 2024-2025**

Please complete an electronic copy this Community Grant Application with all supporting documentation (including detailed budget) in a single pdf file, **by 4:00 p.m. Pacific Time, April 30, 2025:**

COMMUNITY GRANT APPLICATION GENERAL INSTRUCTIONS:

- If selected to receive funding from the Rotary Club of Laguna Beach, Grantees must sign the Community Grant Agreement with the Rotary Club of Laguna Beach.
- All applicants must supply an electronic (pdf or jpg) file of the official company logo and a representative photo to be used for publicity purposes should a grant be awarded to the applicant.
- Fill out the Community Grant Application very carefully with a commitment to perform the services and activities described. Performance is required for you to receive Community Grant payment. Non-performance may require Community Grant repayment and/or negatively impact future grant applications.
- Grantees will be required to prominently display a plaque, banner or similar signage declaring that support was provided by the Rotary Club of Laguna Beach and include the club's logo and to provide a photo or other documentation that this requirement was met. Additionally, Grantee will provide an electronic high-resolution logo to the Rotary Club of Laguna Beach for promotional purposes.
- By applying for a Community Grant, the organization acknowledges that it wishes to become a community partner of the Rotary Club of Laguna Beach and as such, will not jeopardize this relationship by disparaging the club in deed, print, electronic or spoken communications.
- Grantee must conduct their event, program or project in a safe and responsible manner, abiding by all applicable federal, state and local safety and health regulations.

Rotary Club of Laguna Beach

Community Grant Program

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Please include additional pages, if necessary, for any of the responses

Applicant Information	
Organization Name <small>(include electronic file with logo)</small>	
Tax Exempt Non-Profit Entity §501(c)(3) Status	ATTACH Internal Revenue Service letter confirming 501(c)(3) tax exempt status
Event/Program/Project Name	
Date(s)	
Location(s)	
Brief Description (more detailed information to be included on next page)	ATTACH NEEDS STATEMENT AND OBJECTIVES
Estimated Attendance/Participation	
Free or Ticketed Event? Anticipated Ticket Price?	
Event/Program/Project Budget	ATTACH BUDGET FOR PROGRAM/PROJECT TO BE FUNDED
Organization Leadership	ATTACH LEADERSHIP, INCLUDING EXECUTIVE DIRECTOR, BOARD OF DIRECTORS AND ADVISOR BOARD MEMBERS
Budget/Financial Statement	ATTACH ORGANIZATION BUDGET AND ANNUAL AUDIT OR FINANCIAL STATEMENT
Contact Name	
Contact Address	
Contact Phone	
Contact E-Mail	

Funding Request for Fiscal Year 2024 – 2025 (July 1, 2024 – June 30, 2025)

List the exact amount of funding being requested: \$_____

Note: funding will be awarded on an annual basis based on the budget allocated by the Rotary Club of Laguna Beach. Fund award in prior years does not represent what will be awarded in Fiscal Year 2024-2025. The right is reserved to fund **up to** the amount requested.

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Event/Program/Project Information	
Event/Program/Project History:	
Describe the Event/Program/Project Purpose & Goals:	
Describe how the Event/Program/Project supports the Community Grant Program goals:	
Describe how club members may donate their time to on this event/project/program:	
How do you plan to recognize the Rotary Club of Laguna Beach for its community grant?	
Evaluating Success – What are the metrics and methodology that you will use to evaluate the success of the event/program? (e.g. number of attendees at the event, number of persons impacted, etc)	
Applicant Signature	
I certify that the information contained in this Rotary Club of Laguna Beach Application for Community Grant Program is true and correct to the best of my knowledge.	
Printed Name:	
Signature:	
Date:	

**Electronic copy of the full application, company logo and photo
due by 4:00 p.m., Wednesday, April 30, 2025, uploaded to: RotaryLagunaBeach.org**